

PEER EDITING FORM

Ask a **classmate** to read through what you have written, check off the box next to each question, and write a brief comment that will help improve your work. Underlining and changes are permitted if done in **pencil**.

Peer Editor: _____ Date: _____

Author: _____ Work Title: _____

	Yes	No	Comment
1. Is there evidence of prewriting activity (brainstorm, plan)			
2. Are the title main words capitalized ?			
3. Does the title fit the piece?			
4. Are paragraphs used to organize information?			
5. Is the introduction effective?			
6. Is the main idea clear, with a sense of purpose ?			
7. Is information placed in logical order ?			
8. Is there enough supporting evidence ?			
9. Does the writer stay on topic ?			
10. Is the writing interesting ?			
11. Is the word choice appropriate?			
12. Does each sentence begin with a capital letter ?			
13. Does each sentence end with a proper punctuation ?			
14. Is each sentence a complete thought ?			
15. Are there any spelling errors (<i>underline please</i>)?			
16. Are there other words that should be capitalized ?			
17. Are plurals and possessives correct?			
18. Are quotation marks used correctly?			
19. Is the conclusion effective and relevant?			
20. Is written text well organized on paper?			

Other comments:

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PROOFREAD IT!

The following checklist will help you **proofread**, **edit** and **improve** your written work. When done, ask a classmate, parent, or a teacher to proofread it again.

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Dear Teacher,

IF YOU LIKE WHAT YOU HAVE SEEN in this book, would you mind also having a look at my other resources at www.TimesaversForTeachers.com? For your convenience, direct links have been added for you below.

Several of the books are “**interactive**” which means that you can actually TYPE the information directly onto the forms and SAVE your work, but to do this you need to have Adobe Acrobat installed on your computer (*older versions are ok*).

The Teacher’s Binder: World’s largest collection of often used classroom forms.

Non-interactive version: http://www.timesaversforteachers.com/index_page0006.htm

Interactive version: http://www.timesaversforteachers.com/index_page0006.htm

Report Card and IEP Comments: 1830 ready-to-use comments, logically organized for ease of use.

Direct link: http://www.timesaversforteachers.com/index_page0072.htm

1000 Quick Writing Ideas: Motivate students to begin writing by giving them **1000** writing ideas and prompts!

Direct link: http://www.timesaversforteachers.com/index_page0005.htm (*language forms included*)

Substitute Teacher Instructions Kit: Organize substitute teacher instructions effectively and thoroughly!

None-Interactive: http://www.timesaversforteachers.com/index_page0007.htm

Interactive version: http://www.timesaversforteachers.com/index_page0007.htm

The Essay Writing Kit: Helps make common essay planning and writing tasks simpler and far less frustrating for students.

Printable: http://www.timesaversforteachers.com/index_page0084.htm

Interactive: http://www.timesaversforteachers.com/index_page0084.htm

Spelling Activities for Spelling Lists: printable, visually attractive spelling activities, ready for use.

Direct link, click here: http://www.timesaversforteachers.com/index_page0074.htm

Classroom Awards, Certificates and Passes:

Printable: http://www.timesaversforteachers.com/index_page0061.htm

Interactive: http://www.timesaversforteachers.com/index_page0061.htm

Math Timesavers: collection of difficult-to-find, often-used forms, masters and reproducible sheets for a K-8 class.

Direct link: http://www.timesaversforteachers.com/index_page0020.htm

Just Multiply It: Teach your students the multiplication facts in a fun, quick, organized, and visually appealing way!

Direct link: http://www.timesaversforteachers.com/index_page0031.htm

Just Teach It: Fun end-of-the-year language unit - students research, prepare and teach classmates - very popular.

Direct Link: http://www.timesaversforteachers.com/index_page0052.htm